

6.1 How to Use These Playbooks

When you discover a security incident:

1. **Don't panic** - Take a breath; most incidents are recoverable if you act systematically
2. **Find the right playbook** - Match your situation to one of the scenarios below
3. **Follow the steps in order** - Steps are prioritized by urgency and importance
4. **Document everything** - Keep notes on what happened, when, what you did, who you spoke to
5. **Ask for help** - If you're overwhelmed, ask a tech-savvy friend or professional

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